



Himachal Pradesh Power Corporation Limited
(A State Government Undertaking)
Himfed Bhawan, Panjri, (Below Old MLA Quarters), Shimla-171005.
Phones: 0177-2633815 Fax No.: 0177-2633813

Advertisement No: HPPCL/Appt./2/13

HPPCL a power generation company of the State Government invites applications from eligible Indian citizens to fill up following posts at E-0 level on contract basis:

A. Name of post, Minimum Educational Qualification, Emoluments, No. of posts etc.:

Sr. No.	Name of Post/ Entry level	Minimum Essential Educational Qualification *	Emoluments per month	No. of posts	Reservation Details	
					Category	Number
1.	Assistant Engineer (Civil/ Mechanical), E-0 level	Full time Degree in Civil/ Mechanical Engineering discipline/ M.Tech (Civil /Mechanical)/ PGD in Hydro Power Plant engineering from a recognised University / Institute of India with at-least 60% marks	Minimum of the pay band plus grade pay (16650 + 5800 Grade Pay) i.e. Rs. 22450	10	General/ Unreserved (UR)	01
					Ex-servicemen (UR)	07
					Distinguished sportsperson (UR)	01
					SC (PWD)	01
2.	Assistant Engineer (Electrical), E-0 level	Full Time B.E./B.Tech. (Electrical) and B.E./B.Tech. (Electrical and Electronics)/ M.Tech (Electrical)/PGD in Hydro Power Plant engineering from a recognized University / Institute of India with atleast 60% marks		07	Ex-servicemen (UR)	04
					SC	02
					ST	01
3.	Assistant Finance Officer, E-0 level	Full time CA/ICWA/M.Com/ MBA(Finance) with B.Com from a recognized University/ Institute with at least 55% marks		07	General/UR	03
					Ex-servicemen (UR)	02
					SC	01
					OBC	01
4.	Assistant Officer (Relief & Rehabilitation), E-0 level	Full time BE in Rural Engineering or Equivalent or M.Phil (Sociology/ Social Work) with at least 55% marks. Preference shall be given to the candidates having R&R experience in hydropower sector		02	General	02

- **Desirable qualification:** Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for working in climate and topography of Himachal Pradesh.
- **Minimum Percentage:** The requirement of minimum percentage of marks in prescribed qualification will be 50% for SC/ST/Internal Candidates and 55% for other categories in respect of for Assistant Finance Officer and Assistant Officer (R&R). Similarly, for Assistant Engineer (Civil/Mechanical) and Assistant Engineer (Electrical), the minimum percentage of marks in prescribed qualification will be 55% SC/ST/Internal Candidates and 60% for other categories.
- Preference and relaxation in age may be given to deserving candidates who have completed Apprenticeship in HPPCL.
- **Preference shall be given to** PAFs etc. of HPPCL projects whose land has been acquired or its possession taken over as per the provisions in the R&R policy of HPPCL.

B. Age: Between 18 to 45 years as on 17th August, 2013 for receipt of applications with relaxation to reserved categories as per State Govt. rules. Relaxation in upper age limit shall be given to internal candidates as per approved policy. Relaxation of 5 years in upper age limit shall be given to candidates belonging to Project Affected Families etc.

C. Filling up of Application proforma and instruction related thereto: Interested candidates are requested to apply online. Before filling the online application form, candidates should read the following guidelines and instructions:

- i. Candidates should have a valid e-mail ID.
- ii. Before applying online, candidates are required to make the DD of requisite amount.
- iii. Candidates should first scan their photograph and signature before applying online.
- iv. Candidates can then log on to the Corporation website <http://hppcl.gov.in>
- v. Candidates are required to register online. Please note the username and password for future reference.
- vi. After registration new webpage shall open where candidates can click on the link 'Apply Online' alongwith other related links.
- vii. Fill all the details in the application form alongwith DD no., date, Name of Issuing Bank etc., at the appropriate places.
- viii. After filling all the details in online application form, click on 'Submit' button'.
- ix. A unique application number will be generated by the system, please note the application number for future reference and use.
- x. After successful submission of online application, take a print out of the online application form and send it alongwith the DD on or before the last date of receipt of applications as mentioned in the advertisement to the Director (Personnel), H.P. Power Corporation Limited, Himfed Bhawan, Panjri, (Below Old MLA Quarters), Tutikandi, Shimla-171005. While sending the application the candidate must superscribe on the top of the envelope "APPLICATION FOR THE POST OF (name of the post)". Self addressed envelope of size 12 cm X 27 cm duly affixed with Rs. 25/- / postage stamp be sent alongwith the application.
- xi. Candidates should put their Name, Application Number, Mobile Number and signature on the reverse side of the DD.

D. Closing date:

- For all applicants other than below mentioned areas, the last date of receipt of applications is on or before **31st July, 2013**.
 - For the applicants of Main Project Affected Families/ Project Affected Families of HPPCL Projects, the last date of receipt of applications is on or before **5th August, 2013**
 - **For the applicants** residing in Andaman & Nicobar Islands, Lakshdweep, Ladakah Division of J&K State, Sikkim, Assam, Tripura, Meghalaya, Nagaland, Manipur, Mizoram, Arunachal Pradesh, Bharmour & Pangi Sub Div. of Chamba Distt. , Dodrakwar Sub Division of Shimla Distt., Kinnaur and Lahaul & Spiti Districts of Himachal Pradesh, the last date for receipt of applications is **17th August, 2013**.
- * **Applications received after the closing date shall not be entertained/ accepted.**

E. Application Fee: Demand Draft of Rs. 500/- for General /OBC Creamy Layer Category and Rs. 100/- for Reserved Categories made in favour of Himachal Pradesh Power Corporation Limited payable at any scheduled bank at Shimla. Candidate must write his/her name, application number, mobile number and sign on the reverse/ back side of the draft. Candidate must write Name, Application Number and Mobile Number and sign on the reverse.

F. Other Terms and conditions:

- i. Onus of proving that candidate is qualified shall be on the candidate. In case no date of notification/declaration of final result is mentioned in any certificate, the date of issue of certificate shall be deemed, date of obtaining Educational Qualification. Incomplete, defectively filled up, old, unsigned and photocopied application forms will be rejected straightway and no subsequent correspondence will be entertained on this issue.
- ii. In service candidates may apply to the Corporation as an advance copy with the information to their Head of Departments/Employer for issuing No Objection Certificate at the time of interview.
- iii. Relaxation, Reservation and Concessions to SC/ST/OBC/PWD/Ex-servicemen shall be as per the rules issued by the State Government from time to time.
- iv. Category like General/ SC/ ST/ OBC etc. once claimed in the application form will not be substituted/ changed later on.
- v. Number of post(s) is/ are tentative and may increase or decrease for different categories of posts.
- vi. Fee in the shape of bank draft must be enclosed with the application proforma, failing which the application will be rejected. Separate application will have to be sent for each category of post(s).
- vii. Candidates belonging to MPAF landless, MPAF houseless, MPAF, PAF or resident of PAA have to attach documentary proof of same duly signed by the concerned Deputy Commissioner or Head of the Project on the basis of quantum of land or property acquired by HPPCL.
- viii. **Candidate from Main Project Affected Family/ Project Affected Family (as defined in R&R Plan of HPPCL available on HPPCL Website) where no one is employed (on regular or contract basis) in HPPCL or any government department or corporation or board or any other organization shall be given preference over a candidate from such a family whose any member is employed.**

- ix. From one project affected family only one person will get offer after fulfilling requisite criteria.
- x. The candidates belonging to reserved categories (except Scheduled Caste, Scheduled Tribe and Ward of Freedom Fighter) are required to give with their application, a self declaration in the format which is available in the application form in support of their claim for such a category. However, category certificates will be produced by them at the time of interview. Candidate(s) must possess SC/ST/OBC certificate(s) on parental basis of H.P.
- xi. The decision of the Corporation as to the eligibility or otherwise of a candidate for admission to interview or selection will be final and no correspondence / personal enquiries will be entertained. The Corporation will not be responsible for any delay in receipt of applications, due to any reasons whatsoever.
- xii. **Candidates shortlisted on the basis of their applications will be called for test/Interview. A admit card/ call letter shall be generated for the shortlisted candidates online alongwith the relevant instructions. This admit card/ call letter is to be produced at the time of the written test/ interview and also at the time of final selection/ appointment/ joining. Responsibility of safe-keeping of the admit card shall vest with the applicant only.**
- xiii. No TA/DA will be paid to attend the test/interview and candidates have to make their own boarding /lodging arrangement for test/interview.
- xiv. Candidates expecting their final results for qualifying degree may also apply subject to production of final result at the time of interview.
- xv. Depending upon number of applications for particular post/posts, HPPCL may hold screening or written test to be followed by personal interview.
- xvi. If two candidates acquire equal marks during final selection then preference would be given in the following order:
 - i. MPAF/PAF
 - ii. Has done Apprenticeship in HPPCL,
 - iii. Higher minimum essential qualification marks,
 - iv. Date of Birth, who so ever is older,
 - v. Experienced candidate will be preferred.
- xvii. The recruitment process can be cancelled/ suspended/ postponed without assigning any specific reason.
- xviii. Candidate after selection will be posted anywhere in the State of H.P./ India where Corporation has its operational activities. A declaration to this effect is mandatory in the application form.
- xix. A select panel equal to the number of vacancy notified and based on performance of the candidate in test/interview will be drawn. The candidate on the select panel will be offered an appointment subject to medical fitness test/ verification of character /antecedents/ educational qualification etc. A reserve panel will also be drawn as per merit which will be operated, in case a candidate from select panel refuses appointment or is disqualified or if vacancies are to be essentially filled up within a year of drawing the panel.
- xx. After selection a contract agreement for employment on contract basis shall be executed by HPPCL with the selected candidates stamp paper.
- xxi. The selected candidates will be taken as Executive Trainee on contract basis at E-0 Level and shall be on probation for one year and the services during the period of probation can terminated without assigning any reason. After one year at E-0 level, depending upon their rating of performance appraisal, they shall be considered for

E-1 level on contract basis on the same emoluments with annual increase @3% per annum at par with GoHP contract employee.

- xxii. Selected candidates can also be provided facility of bachelor/ leased accommodation subject to its availability in various Hydro Electric projects/ other offices of HPPCL but it cannot be claimed as a matter of right.
- xxiii. The selected candidates on joining shall be governed by the HPPCL Service rules and CDA rules.
- xxiv. TA & DA will however be paid when on tour as per entitlement of equivalent post. HRA/ House Lease/ Medical Reimbursement/ Vehicle Allowance etc. will be paid as per company rules for equivalent post.
- xxv. Personnel's appointed in Kashang HEP except intake site of Kashang HEP and Shongtong-Karcham HEP shall be paid 30% and at intake site of Kashang HEP shall be paid 50% of the monthly salary extra as special project site allowance as per company rules on actual days spent in the project site.

For any inquiry candidates are advised to contact Recruitment Team at Phone No. 2633815 and e.mail dir_pers@hppcl.gov.in

-Sd/-

**(Vinod Kumar Tiwari)
Director (Personnel)
Phone No. 0177-2633815 (O)**